



DEPARTMENT OF THE NAVY
NAVAL AIR TECHNICAL DATA AND ENGINEERING SERVICE COMMAND
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SAN DIEGO, CALIFORNIA 92135-7031

13052
Ser 3.310/cc/02771
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From: Commanding Officer, Naval Air Technical Data and Engineering Service Command

To: Distribution

Via: (1) Commander, NAVAIRSYSCOM (Code 3.1)

(2) Commander, NAVAIRSYSCOM (Code 3.3)

Subj: FORWARDING OF ELECTRONIC TECHNICAL DATA (TD) FILES FOR
DISTRIBUTION PROCESSING

Ref: (a) CNO WASHINGTON DC 082310Z Jan 99

(b) CNO WASHINGTON DC 091820Z Mar 01

(c) NATEC ltr 13052 Ser 3.3A16/raa/00321 of 7 Feb 02

1. Due to current world events, increased security measures must be taken to safeguard the technical information our forces use during daily operations. References (a) and (b) advise evaluation of current infrastructure to maintain Operational Security (OPSEC). Reference (c) provides guidance regarding the transfer of electronic Technical Data (TD) via non-secure methods. The purpose of this letter is to reiterate these electronic transfer requirements and to include processing of and access to engineering drawings and associated TD.
2. The Naval Air Technical Data and Engineering Service Command (NATEC) has established a secure method of transferring electronic TD utilizing Hypertext Transfer Protocol (HTTP) portal. This portal offers increased security by using the 128-bit encryption module common in most web browsers. This tool is available via the Naval Aviation Technical Data Web Site, hosted by NATEC at <http://www.natec.navy.mil/>.
3. Technical Manuals (TMs), Technical Directives (TDs), and Maintenance Requirement Cards Electronic Files (MRCEFs), formatted in Portable Document Format (PDF), should be prepared for submission in accordance with the appropriate guidelines available on the NATEC Web Site. Filename conventions outlined in the guidelines should contain no blank spaces. Electronic files exceeding 25 MB should be submitted on Compact Disc Read Only Memory (CDROM) and mailed to NATEC for processing.
4. Engineering Drawings and Associated Technical Data should be submitted via CDROM in accordance with Joint Engineering Data Management and Information Control System (JEDMICS) access, CDROM Exchange (CDEX) specifications available on the NATEC Web Site. Computer-Aided Logistics Support/Continuous Acquisition and Life-Cycle Support (CALs) Type 1 or JEDMICS.C4 formats are acceptable for engineering drawings. Associated text files such as Parts Lists (PLs), Data Lists (DLs) may be submitted in PDF. Requests for online transfer of data submittals less than 25 MB require coordination with JEDMICS personnel.

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5. Technical Data Access Instructions:

Technical Manuals (TMs), Technical Directives (TDs), and Maintenance Requirement Cards Electronic Files (MRCEF). NAVAIR Program Managers and support contractor personnel should request a user-name and password from the NATEC Web Site.

Engineering Drawings and Associated Technical Data (TD). DoD personnel and qualifying DoD support contractors can gain access to engineering drawings by filling out the JEDMICS on-line application form from the NATEC Web Site. Questions regarding JEDMICS should be directed to Ms. Carol Coles, at (619) 767-1419.

6. Compact Disc Read Only Memory (CDROM) or Hypertext Transfer Protocol (HTTP) upload are the only authorized methods for the electronic submission of TD. E-mail attachments are not secure and will not be accepted. Please direct all questions regarding security to LCDR Leo Legidakes, commercial (619) 545-2499, e-mail: leo.legidakes@navy.mil.



F. T. VILLANUEVA

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